



Catawba Valley GAL Assoc.

PO Box 9060, Hickory, NC 28603 (828)469-7441 CatawbaValleyGALA@gmail.com www.cvgal.org

Standards for Children's Assistance Fund

The CAF will be used to provide foster children from District 25 with sports and educational activities that will allow them to learn and grow into productive adults.

1. Each child will be limited to \$300 per calendar year with the option for a one time \$500 disbursement.
2. Checks must be made payable to the service provider. In special circumstances where a service provider cannot be identified in advance of the request, checks may be made payable to an individual with a receipt provided.
3. CAF request forms must provide ALL required information including mailing information, reason for request and how it will benefit the child or request cannot be processed. Educational items should directly benefit the child and provide the child with the opportunity to learn and grow as an individual. The following are examples of educational expenses supported by the CAF:
 1. Specialized summer camps (not childcare) supported or recommended by the school system, teachers, or coaches. Example: Music camp, art camp, summer classes at community college or university, or cooking class
 2. School field trips
 3. Voice, music, or art expenses including lessons by qualified instructors.
 4. Prom expenses for juniors and seniors only
 5. Technology for school use such as iPad, laptops, or calculators
 6. Driver's education
 7. Tutoring
 8. Other items needed to be successful educationally will be evaluated on a case by case basis.
4. Sports expenses should allow the individual to participate in an organized group or individual sport or sports camp and gain self-confidence while promoting physical fitness. Examples of expenses supported by the CAF include the following:
 1. Registration fees
 2. Uniforms
 3. Footwear
 4. Equipment
 5. Lessons
 6. Specialized summer camps supported or recommended by the school system or coaches: Example sports camp at a college/university
5. Requests will be submitted to the board by email and will be approved by a majority vote.
6. After the vote is complete, the request will be submitted to the treasurer for payment within two business days.
7. The CAF chairperson is responsible for maintaining good records which include a copy of each request along with voting results attached. A spreadsheet is also maintained to provide a yearly running total of expenses and deposits to the fund.

CVGAL is a 501-c-3 nonprofit organization advocating for abused and neglected children in Burke, Caldwell & Catawba Counties since 2013

**CATAWBA VALLEY GUARDIAN AD LITEM ASSOCIATION
CHILDREN'S ASSISTANCE FUND APPLICATION**

Email completed form to CatawbaValleyGALA@gmail.com

DATE OF REQUEST: _____

GAL VOLUNTEER: _____ COUNTY: _____

GAL EMAIL _____ GAL TELEPHONE _____

REQUESTED BY: _____ REQUEST FOR (CHILD'S NAME): _____

AMOUNT: _____ (LIMIT OF \$300/CHILD/YEAR)

TYPE OF EDUCATION OR SPORTS ASSISTANCE BEING REQUESTED:

BRIEF DESCRIPTION OF HOW THIS BENEFITS THE CHILD:

HAS THE NEED BEEN DISCUSSED BY THE CHILD AND FAMILY TEAM AND DEEMED IMPORTANT FOR BETTERING THE LIFE OF THE CHILD? _____ HOW?

MAKE CHECK PAYABLE TO: _____
(MUST BE VENDOR OR SERVICE PROVIDER, NOT AN INDIVIDUAL)

MAIL TO: _____

******(The following is for use by CVGALA only - do not fill out)******

BOARD APPROVAL: (MUST BE MAJORITY OF BOARD BY E-MAIL)

1. _____ 3. _____

2. _____ 4. _____

DATE RECEIVED: _____ DATE APPROVED: _____

DATE FULFILLED _____

